

**POV & CART SERVICE PROCEDURES****MOVE-IN**

*Sunday, January 21 - 8:00 a.m. to 8:00 p.m.  
Monday, January 22 - 6:00 a.m. to 8:00 p.m.*

- Drivers will check in at the blue check-in office, receive a time-stamped inbound window card with booth number and check-in time, and be placed in line for dispatching. Please refer to the POV & Cart Service Map & Directions.
- Please note: all customers will be accommodated in order of check-in time. Every attempt will be made to keep the time of check-in through unload to less than 2 hours. Space constraints and the amount of people checking in at the same time will influence the amount of time needed to unload each P.O.V.

If you qualify for the Cart Load Material Handling, your first cart load is at NO CHARGE (compliments of SHOT Show) and additional cart loads will be charged at the rate of **\$107.00 per cart load**. A cart load is considered 3' wide x 5' long and 3' high. This is a round trip charge.

There will be signage onsite to direct you to the P.O.V. Staging Area. **There will be traffic coordinators to assist you in finding this location.** This service will require one person to remain with the vehicle at all times. There will be no parking in these areas.

**MOVE-OUT**

*Friday, January 26 - 5:00 p.m. to 9:00 p.m.*

In an effort to improve efficiencies at move-out, all Material Handling Agreements for customers using P.O.V. Service on the inbound will be delivered to your booth prior to show closing on Friday, January 26th.

The P.O.V. Staging Area will open at 2:00 pm on Friday, January 26th. You will once again receive a time-stamped window card and be placed in line for dispatching. **Please note: according to show regulations, P.O.V. loading will not begin until 5 pm on January 26th.**

The first cart load is at NO CHARGE (compliments of SHOT Show) and additional cart loads will be charged at the rate of **\$107.00 per cart load**. A cart load is considered 3' wide x 5' long and 3' high. This is a round trip charge.

Please have your material packed and ready for loading before reporting to the P.O.V. Staging Area. **There will be traffic coordinators to assist you in finding this location.** This service will require one person to remain with the vehicle at all times. There will be no parking in these areas.

**Due to the limited space at Caesars Forum, there could be a 2 to 3 hour wait for reloading.**

## POV & CART SERVICE

Freeman and NSSF are pleased to provide Cart Service for the 2024 SHOT Show.

### DEFINITION OF PRIVATELY OWNED VEHICLE:

Privately Owned Vehicles are defined as cars, pick-up trucks, vans and other trucks primarily designed for passenger use, not cargo or freight. Vehicles that do not qualify for this service, or that have material that requires mechanical assistance to unload, will be directed to the Freeman Marshalling Yard.

Workers equipped with a flat cart scooter will assist exhibitors with unloading. Each cart will handle a load approximately 3' wide x 4' long x 3' high. Freight must not exceed 300 lbs. For safety reasons, it will be the judgment of the freight supervisor if the load can go higher than 3 feet. Cart Service includes storage of empty cardboard/product boxes at no additional charge. Empty stickers for your cartons and cases will be provided for this service.

### RATES:

NSSF and Freeman are please to provide Cart Service for **one (1) round trip**, from the dock to your booth and your booth back to the dock. All additional trips will be at the rate of **\$107.00 per round trip**.

### DIRECTIONS:

- To receive this service, proceed directly to the facility and check in at the designated POV Check-In area for staging, checking in, processing paperwork and determining if vehicles are qualified for Cart Service. Please see map provided. There will be signage posted to direct you.
- Two people must be with the vehicle - one to accompany the product to the booth and one to remove the vehicle from the area.
- The determination of Cart Service versus Material Handling will be made at the discretion of Freeman management. Any disputes will be handled at the time of unloading.

### AVAILABILITY:

Cart Service will be available on the following dates and times:

<u>Move-In</u>			<u>Move-Out</u>		
Sunday	January 21	8:00 a.m. - 8:00 p.m.	Friday	January 26	5:00 p.m. - 9:00 p.m. *
Monday	January 22	6:00 a.m. - 8:00 p.m.			

\* Please visit the Freeman Service Center to complete and/or submit an Outbound Material Handling Agreement.

**Please note:** We anticipate that during peak periods, wait time can exceed 2-3 hours.

### VEHICLES THAT QUALIFY:



Sedan



SUV



Pickup



Van

### VEHICLES THAT DO NOT QUALIFY:



Trailer



Commercial Van



Rentals



Bobtail



Stakebed

## POV & CART SERVICE MAP & DIRECTIONS

### CAESARS FORUM

Caesars Forum has a limited amount of space for unloading P.O.V's. In an effort to provide the most efficient service and to help alleviate problems or frustration associated with P.O.V. Services, Freeman has secured a lot (see map) for staging, checking in, processing paperwork and determining if vehicles are qualified for P.O.V. Service. **Please note:** We anticipate that during peak periods wait time for this service can exceed 2-3 hours. We will do everything in our power to eliminate this wait time.

In addition to the limited amount of space available for unloading P.O.V's, the parking for Caesars Forum has very limited space for parking large vehicles including those pulling trailers. Please make arrangements prior to arriving in Las Vegas if you plan on bringing a vehicle and trailer.

### IMPORTANT

P.O.V service will require one person to remain with the vehicle at all times. If an exhibitor would like to go to the booth while the freight is being unloaded, Freeman will require an additional person to remove the vehicle.

All orders are governed by the Freeman Payment Policy and the Limits of Liability and Responsibility.

### P.O.V. SERVICE MAP

#### Location:

The P.O.V. Staging Area is located at 2515 S Sammy Davis Jr Dr, Las Vegas, NV 89109.

#### Directions to POV Check-In:

Exit West Sahara Ave. Right on South Bridge. Left on South Sammy Davis Jr Drive. Lot is on the right.

#### Directions from POV Check-In to Caesars Forum:

South on South Sammy Davis Jr Drive. Left on Genting Boulevard. Right on Las Vegas Boulevard South. Left onto Sands Avenue. Turn right on South Koval Lane.

