

## POV & CART SERVICE

Freeman will provide Cart Service for your event. Cart Service is a feature for Privately Owned Vehicles (POVs) that meet the requirements below.

**Please note: Cart Service is by appointment only. Please email Shannon Allen at [Shannon.Allen@freeman.com](mailto:Shannon.Allen@freeman.com) by December 26, 2023 to receive this service. You will be contacted with your appointment time. Please note: Exhibitors without an appointment will be charged an additional fee and will not be unloaded until all exhibitors with appointments have been unloaded.**

### DEFINITION OF PRIVATELY OWNED VEHICLE:

Privately Owned Vehicles are defined as cars, pick-up trucks, vans and other trucks primarily designed for passenger use, not cargo or freight. Vehicles that do not qualify for this service, or that have material that requires mechanical assistance to unload, will be directed to the Freeman Marshalling Yard.

Workers equipped with a flat cart scooter will assist exhibitors with unloading. Each cart will handle a load approximately 3' wide x 4' long x 3' high. Freight must not exceed 300 lbs. For safety reasons, it will be the judgment of the freight supervisor if the load can go higher than 3 feet. Cart Service includes storage of empty cardboard/product boxes at no additional charge. Empty stickers for your cartons and cases will be provided for this service.

### RATES:

This service is available at a rate of \$107.00 per trip (from the dock to the booth OR from the booth to the dock).

### DIRECTIONS:

- Once your appointment has been set, you will be provided with a map of the check-in area.
- Two people must be with the vehicle - one to accompany the product to the booth and one to remove the vehicle from the area.
- The determination of Cart Service versus Material Handling will be made at the discretion of Freeman management. Any disputes will be handled at the time of unloading.

### AVAILABILITY:

Cart Service will be available on the following dates and times:

<u>Move-In</u>				<u>Move-Out</u>			
Sunday	January 21	11:00 a.m. - 6:00 p.m.		Tuesday	January 23	4:00 p.m. - 6:00 p.m. *	

\* Please visit the Freeman Service Center to complete and/or submit an Outbound Material Handling Agreement.

**Please note:** We anticipate that during peak periods, wait time can exceed 2-3 hours.

### VEHICLES THAT QUALIFY:



### VEHICLES THAT DO NOT QUALIFY:

