



NAME OF SHOW: **2024 SHOT Show - Caesars Forum / January 23-26, 2024**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

TARGET CHANGE REQUEST

- Exhibitors requesting a revised targeted move-in date and time must complete and return this form to Freeman by December 19, 2023.
- All Target Change requests must be authorized by Freeman.
- Freeman will make every attempt to schedule you on the day that you have requested; however, due to the number of requests, we reserve the right to refuse your request.
- You will be notified by fax or email via this form of your revised move-in date and time.
- There will be NO CHARGE for requesting a target change.

Exhibiting Company	Booth Number	
Primary Contact	Telephone	Fax
Email		
Estimated Weight of Materials	Estimated Time Required to Set Display	

Please indicate day requested for new target move-in:

_____ Saturday, January 20, 2024
 ___ 8:00 a.m. ___ 1:00 p.m.

_____ Sunday, January 21, 2024
 ___ 8:00 a.m. ___ 1:00 p.m.

_____ Monday, January 22, 2024
 ___ 8:00 a.m. ___ 1:00 p.m.

**Email Completed Form by
December 19, 2023**

Freeman
 Attn: Shannon Allen
Shannon.Allen@freeman.com

For Office Use Only

_____ Approved _____ Denied

New Target Date: _____

New Target Time: _____

Signed: _____

Date: _____

target change request