

# Maximize the Show Planner

Momentive Software





### Maximize the Show Planner



#### **Presenter:**

Baylee Balogh

Sr. Implementation Specialist

GoExpo

**Momentive Software** 

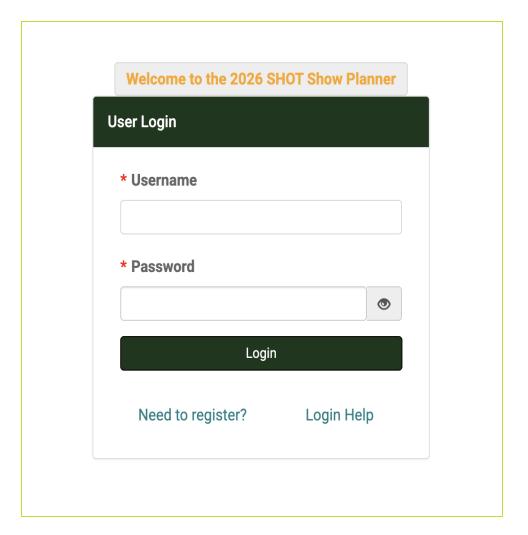




www.SHOTShow.org/Exhibitor

#### Contact

ExhibitorHelp@SHOTshow.org if you forget your username and/or password or ask for an autologin link.









#### **SHOT Show Exhibitor Academy Webinar Schedule**

July 23 I SHOT Show 2026 Exhibitor Academy Kickoff for New Exhibitors

July 30 I SHOT Show 2026 Exhibitor Academy Kickoff for Returning Exhibitors

August 13 I Office Hours: AMA with Robyn, plus what every exhibitor needs to know about Venetian Level 2

August 27 I Big Ideas, Tiny Budget: How to Achieve Your SHOT 2026 Goals without Over Spending

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December 17 I Ready or Not... Essential Last-Minute Preparations for SHOT 2026

January 7 I Office Hours: AMA with Robyn, plus what every exhibitor needs to know about SHOT 2026

For full details on the Exhibitor Academy, visit SHOTShow.org/Exhibitor-Academy

#### **Edit Profile**



#### **Preview Profile**



#### **SHOT Show Planner**





Want to increase your SHOT Show presence? Upgrade to a Premium Digital Sponsorship. Or purchase an entry in the New Products Center, the #1 destination for buyers and media. Your New Product will also be featured in the SHOT Show Planner & Mobile App. Upgrade Your 2026 SHOT Show Planner Account.

#### **New Products**

Click here to add a New New Product

#### Dashboard Links

Profile Visits: 26

SHOT Show Planner Adds: 0

SHOT Show Planner

Floor Plan

New Products: 8

Exhibitors: 2336

Browse more New Products »





### **Profile Wizard**

Home

Profile **→** 

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

Exhibitors -



TestCompany →





#### **Profile Wizard**

**Profile** 

**New Products** 

3 Company Logo

Sponsorship Image

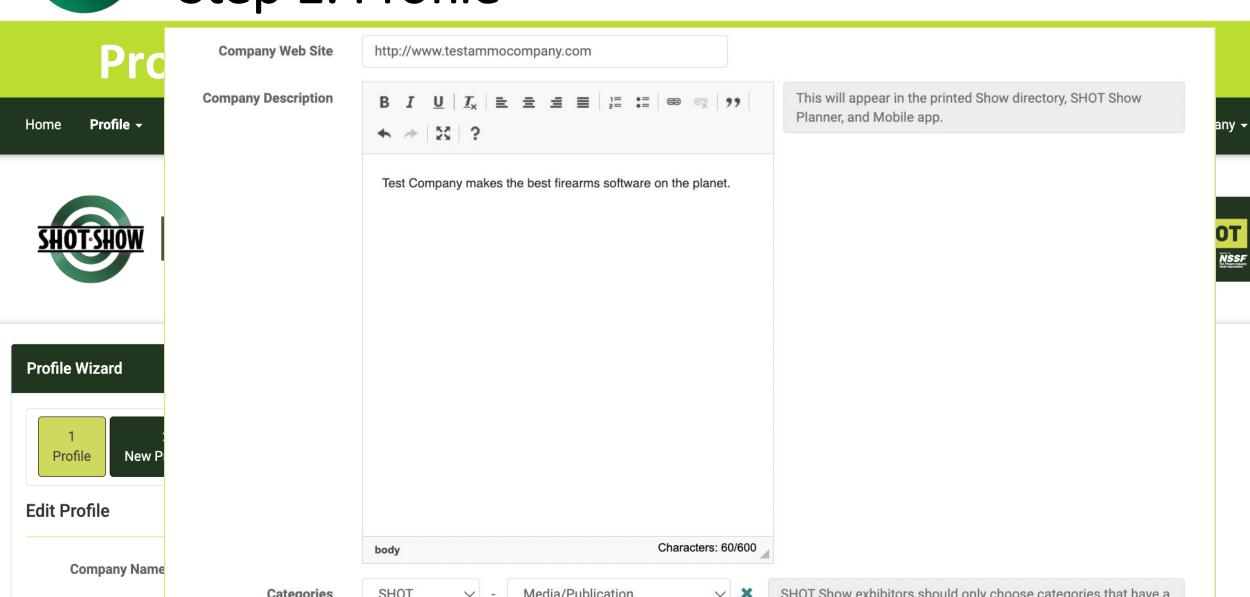
Digital Press Releases

Show Promotions / Celebrity Appearances





### Step 1: Profile





### Step 1: Profile – con't

### **Profile Wizard**

#### Mike New Exhibitor Test

Exhibitor

Booth:

Add to SHOT Show Planner

Initiate Chat

#### About the Company:

Now you can use tools to make your profile stand out more by adding bolding, italics, underline, numbered lists, bullet points, alignment and urls.

#### Additional Information:

Company's Categories:

- · SHOT Airgun & Airsoft Products
- . SHOT Ammunition
- . SHOT Apparel, Men's

Click here for additional information about this ex...





# Step 1: Profile

### **Profile Wizard**

### About the Company:

Now you can use tools to make your profile stand out more by adding

- Bolding
- Italics
- Underline
- Numbered lists
- Bullet points
- Alignment
- (more)



# Step 1: Profile

### **Profile Wizard**

Home

Profile **→** 

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

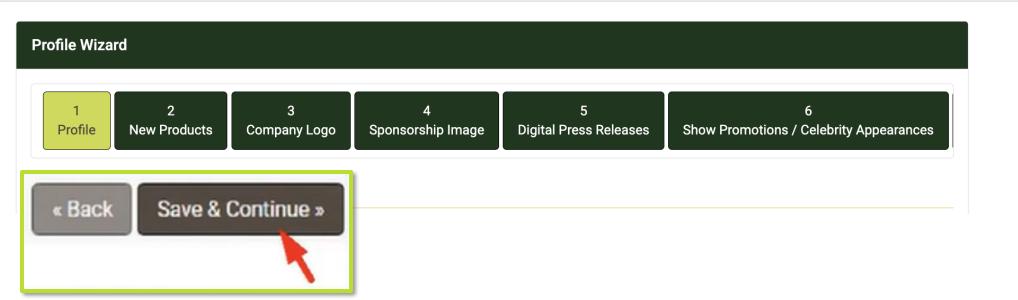
Exhibitors -



TestCompany →











### **Step 2: New Products**

### **Profile Wizard**

Home Profile - Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

Exhibitors -



TestCompany ▼





#### **Profile Wizard**

**Profile** 

**New Products** 

3 Company Logo

Sponsorship Image

5 **Digital Press Releases** 

Show Promotions / Celebrity Appearances

#### **Edit New Products**

Display a product in the New Product Center at the SHOT Show. Expand your show presence and give buyers and media the chance to see your product outside of your booth. Your new product will also appear in the Show Planner and Mobile App and is the number one destination of buyers and media on site at the SHOT Show. To Purchase a



### **New Product Center**







# Step 3: New Logo

### **Profile Wizard**

Home

Profile -

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner ▼

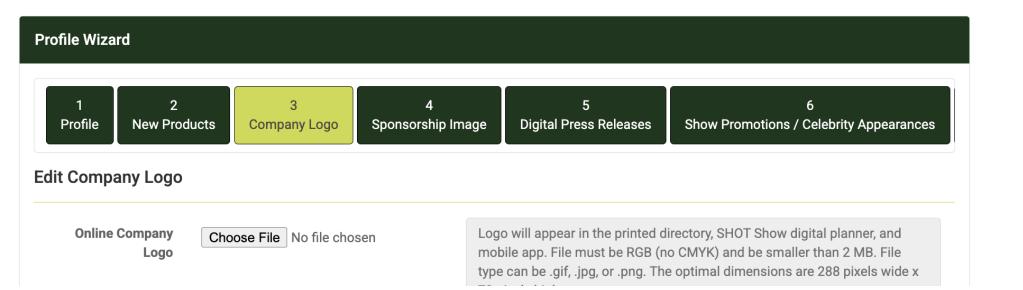
Exhibitors -



TestCompany →

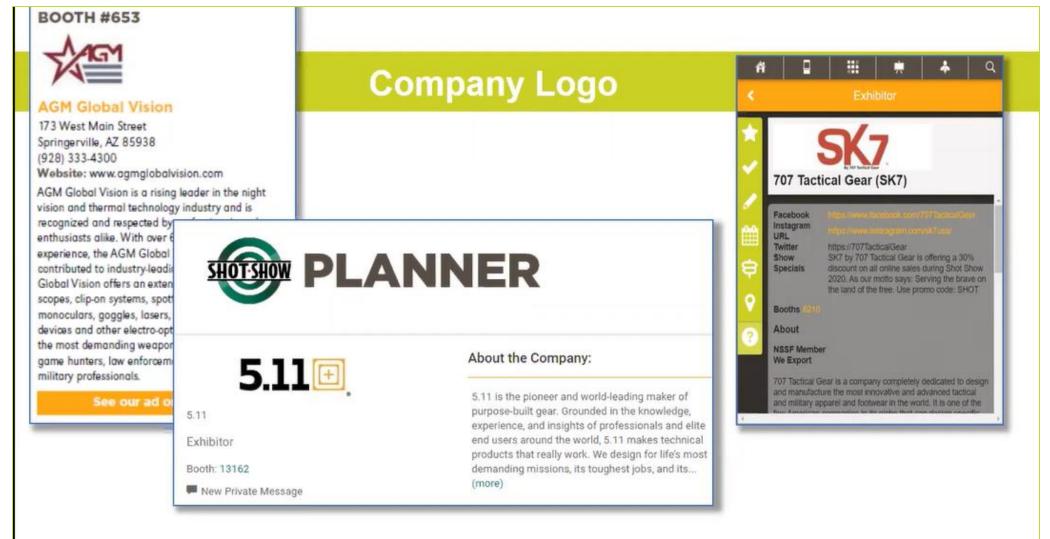








# Company Logo



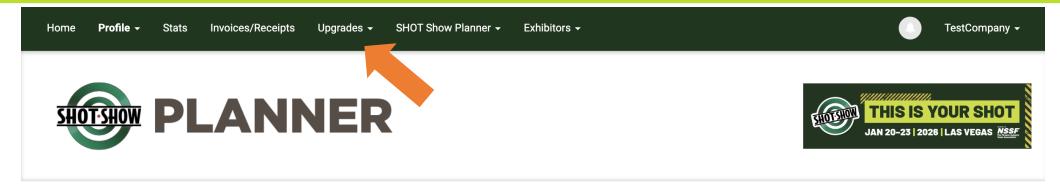
AN EVENT OF

Trade Association



### Step 4: Sponsorship Image

### **Profile Wizard**











### Step 5: Digital Press Releases

### **Profile Wizard**

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

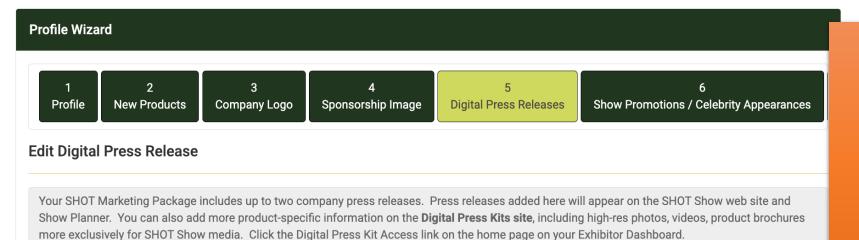
Exhibitors -



TestCompany -







**For Company Press Releases** searchable on SHOTShow.org

**Use Digital Press Kits for** product-specific releases

**Digital Press** Releases \* Digital Press Release

Choose File No file chosen

You can upload any .pdf file that is under 5 MB.



### Step 6: Special Promotions

### **Profile Wizard**

Home Profile →

file - Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

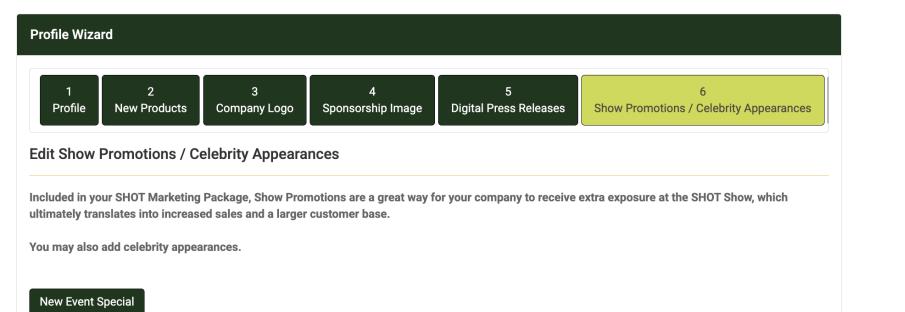
Exhibitors -



TestCompany -











# Step 7: Banner Ads

### **Profile Wizard**

Profile -

Stats

Invoices/Receipts

Upgrades ▼

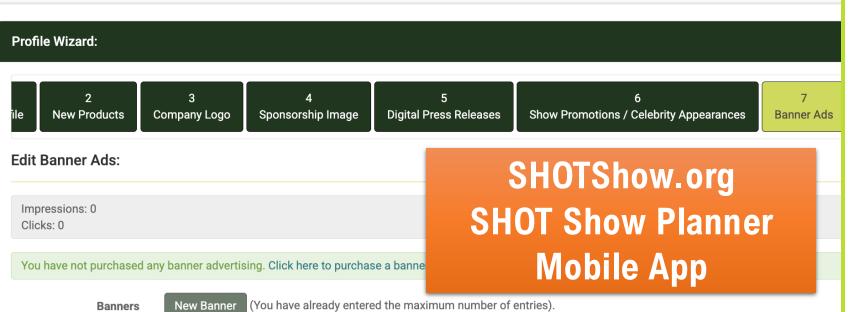
SHOT Show Planner -

Exhibitors -



TestCompany















# Step 8: Matcher Profile

### **Profile Wizard**

Home

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

Messages **▼** 

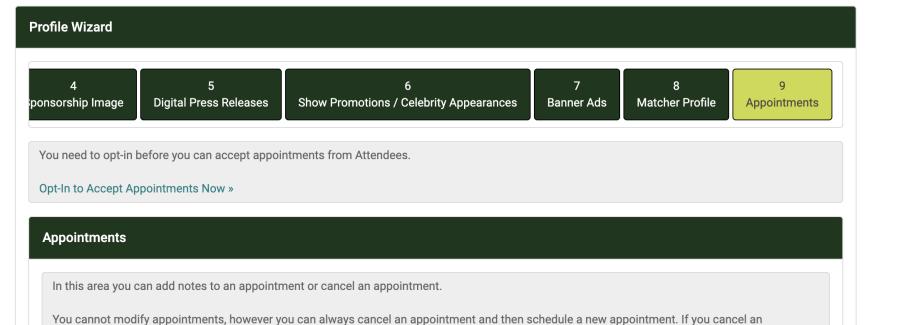
Exhibitors -



exhibitor1 ▼











### **Appointment Tool**

Home Profile

Profile - Mate

Matcher **▼** 

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

Messages ▼

Exhibitors -



exhibitor1 ▼





# You MUST opt-in to accept appointments

4 ponsorship Image

Digital Press Releases

Show Promotions / Celebrity Appear

/ Banner A<u>ds</u> 8 Matcher Profile

Appointments

You need to opt-in before you can accept appointments from Attendees.

Opt-In to Accept Appointments Now »

#### **Appointments**

In this area you can add notes to an appointment or cancel an appointment.

You cannot modify appointments, however you can always cancel an appointment and then schedule a new appointment. If you cancel an





# **SHOT Show Exhibitor Academy**

Digital Tools for Exhibiting Success at SHOT Show





### **Digital Press Kits**

Home

Press Room Profile -

Stats

Messages ▼

Site Use Instructions ▼

Back to my SHOT Show 24 Planner

exhibitor1 →





#### **Welcome to the SHOT Show Digital Press Kit.**

This area is designed to be your press kit. The media is able to access this site to gather information about your company.

You can upload your company logo, press releases, and up to 3 products that you want to highlight.

Your profile information from the 2024 SHOT Show site has been copied over to your Digital Press Kit profile. Please review and a the Media Contact. Please change this if the Media Contact is different than what is listed on your profile here.

Get started by clicking on the "Press Room Profile" link above and follow the step by step instructions. Or click **Site Use Instructio** questions about this site, please contact baylee.robey@communitybrands.com

Upload Company Logo Press Releases Up to 3 Products

een imported as

ctions. If you have

**Edit Profile** 



**Preview Profile** 



Media Planner



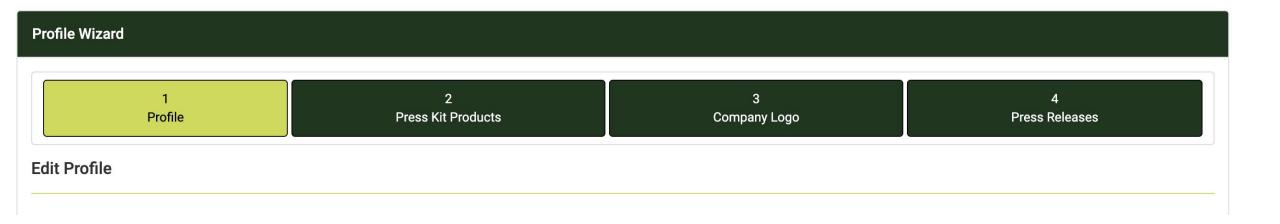




### **Digital Press Kits**











### **Dashboard Planner**

Profile ▼

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -



TestCompany ▼





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January 7 I Office Hours: AMA with Robyn, plus what every exhibitor needs to know about SHOT 2026

For full details on the Exhibitor Academy, visit SHOTShow.org/Exhibitor-Academy

#### Dashboard Links

Attendee Matches: 181 New: 180

(Attendees interested in products you are offering)

Private Messages: 0

Appointments: 1 New: 1

Profile Visits: 108

SHOT Show Planner Adds: 1

SHOT Show Planner

Floor Plan

New Products: 35

Exhibitors: 2159

Show Promotions: 17

Registration

**NEW Additional Listing Form** 

**Exhibitor Resource Center** 

Request a Meeting Room

Staff Registration not yet available

Exhibitor Resource Center

Request a Meeting Room

Digital Press Kit Access

**NEW Additional Listing Form** 

RENEW Additional Listing Form

**Edit Profile** 



**Preview Profile** 



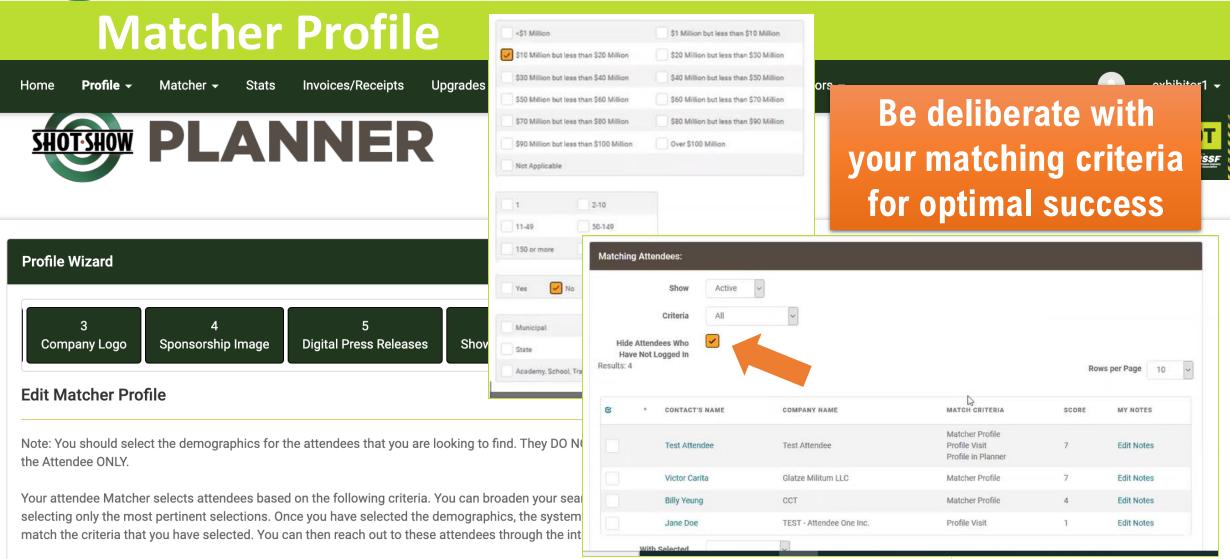
**SHOT Show Plann** 





**Overall Annual Sales** 

### Matcher Profile - Details





### **Appointment Tool**

Home

Profile **▼** 

Matcher **▼** 

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

Messages ▼

Exhibitors -

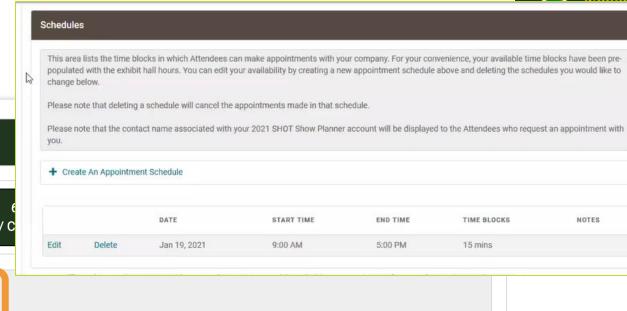


**YOUR SHOT** 

2026 LAS VEGAS *NSSF* 

exhibitor1 →





**Profile Wizard** 

Sponsorship Image

Digital Press Releases

Show Promotions / C

You need to opt-in before you can accept appointments from Attendees.

Opt-In to Accept Appointments Now »

**Appointments** 



### **Attendee View**

#### Mike New Exhibitor Test

#### Exhibitor

- Remove from SHOT Show Planner
- Initiate Chat
- (9) Make a Booth Appointment
- (9) Make an Online Appointment



#### About the Company:

Mike's Test Exhibitor account makes the best test exhibitor accounts on the planet.

#### Show Promotions:

Come see try out our test exhibitor accounts and get a 5% discount on test exhibitor accounts until the end of the event.

Categories: SHOT - Blinds

#### Additional Information:

Company's Categories:

- . SHOT Airgun & Airsoft Products
- · SHOT Ammunition
- · SHOT Apparel, Men's

Click here for additional information about this ex...



### Request New Appointment

### **Attendee View**

#### Request New Appointment \* Time Block O 9:00 AM to 9:15 AM 9:15 AM to 9:30 AM 9:30 AM to 9:45 AM 9:45 AM to 10:00 AM O 10:00 AM to 10:15 AM 0 10:15 AM to 10:30 AM O 10:30 AM to 10:45 AM 0 10:45 AM to 11:00 AM 11:00 AM to 11:15 AM O 11:15 AM to 11:30 AM O 11:30 AM to 11:45 AM O 11:45 AM to 12:00 PM 12:00 PM to 12:15 PM O 12:30 PM to 12:45 PM 12:15 PM to 12:30 PM O 12:45 PM to 1:00 PM O 1:00 PM to 1:15 PM O 1:15 PM to 1:30 PM O 1:30 PM to 1:45 PM 1:45 PM to 2:00 PM 2:00 PM to 2:15 PM O 2:15 PM to 2:30 PM O 2:30 PM to 2:45 PM O 2:45 PM to 3:00 PM 3:00 PM to 3:15 PM O 3:15 PM to 3:30 PM 3:30 PM to 3:45 PM O 3:45 PM to 4:00 PM O 4:00 PM to 4:15 PM O 4:30 PM to 4:45 PM 4:45 PM to 5:00 PM Request Appointment Cancel



### Exhibitor View - New Appointment

### **Appointment Tool**

Home F

Profile **▼** 

Matcher ▼

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

Messages -

Exhibitors -





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### **Notification Tool**

Home

Profile ▼

Matcher ▼

Stats

Invoices/Receipts

Upgrades ▼

SHOT Show Planner -

Messages ▼

Exhibitors -

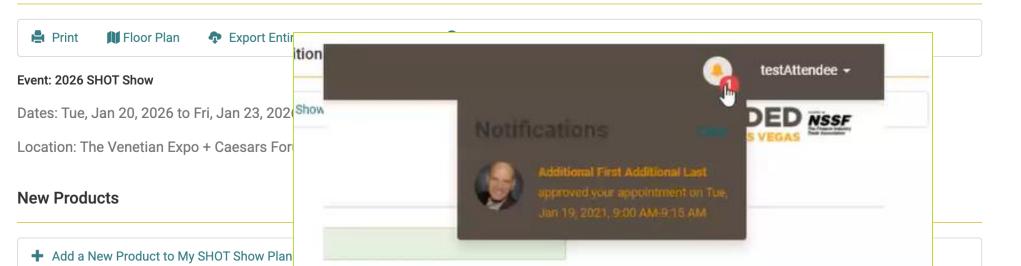


testorg **▼** 





#### SHOT Show Planner for Baylee Test of Testing Company 2





### Exhibitor View – Appointment Tool

### **Appointment Tool**

Home

Profile ▼

Matcher →

Stats

Invoices/Receipts

Upgrades -

**SHOT Show Planner** -

Messages ▼

Exhibitors -



testorg -





#### SHOT Show Planner for Baylee Test of Test Exhibiting



**III** Floor Plan



Export Entire SHOT Show Planner



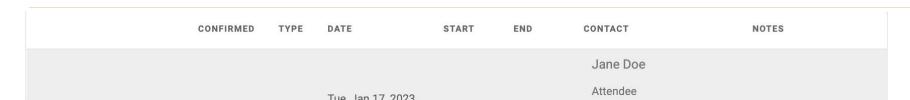
**2** Export Help

**Event: 2025 SHOT Show** 

Dates: Tue, Jan 21, 2025 to Fri, Jan 24, 2025

Location: The Venetian Expo + Caesars Forum

#### **Appointments:**







### **Chat Tool**

#### Chat - Jane Doe



Back to Threads



Back to Planner

#### Jane Doe



Hello! Thanks for the appointment confirmation.

#### John Smith

No problem. Looking forward to speaking at the show.



Type a message...

Sen...



### Chat Tool – Attendee View

### **Chat Tool Attendee View**

Chat - John Smith



Back to Threads



Back to Planner

Jane Doe

Hello! Thanks for the appointment confirmation.



New Messages

John Smith



No problem. Looking forward to speaking at the show.



### SHOT Marketing Package

### **Profile Wizard**

Proffie Wizaru

Matcher Stats Invoices/Receipts

Upgrades ▼ SHOT Show Planner ▼

Messages ▼

Exhibitors -



testorg ▼





The \$850 SHOT Marketing Package (included with your booth purchase) comes with the following items:

- Basic Company Information
  - o Address, phone, web site, Facebook, Twitter, and LinkedIn appear in online listing and mobile app listing
- Company Description
- Six Product Categories
- Company Logo in Planner, Mobile App, and printed directory
- Attendee Matches
- Press Releases
- Show Specials / Celebrity Appearances
- 500 Private Messages to/from Attendee





### Premium Digital Package

### **Profile Wizard**

Matcher ▼

Stats Invoices/Receipts Upgrades ▼ SHOT Show Planner - Messages ▼

Exhibitors -



testorg ▼





#### **Upgrade to the Premium Digital Sponsorship and receive the following items:**

- Sponsorship Image and Link Online
  - Displayed in rotation at the bottom of all pages in online directory and in header of online floor plan.
- Sponsorship Image and Link in Emails
  - Sponsorship image added to rotation at bottom of all attendee emails.
- Banner Ad on Mobile App
- Five additional Show Specials / Celebrity Appearances (10 total)
- Eight additional Press Releases (10 total)
  - o Appears in Press Release section of SHOT Show web site, online listing and mobile app.
- 500 additional Private Messages (1,000 total)
- Six additional Product Categories (12 total)
- Custom email blast sent from Show Planner on behalf of exhibitor.

**Premium Digital** Sponsorship





# Contact Exhibitor Help for questions or if you need assistance:

### ExhibitorHelp@SHOTShow.org

(855) 355-7468



# THISIS YOUR SHOT



SHOTShow.org

